

ENVIRONMENTAL POLICY STATEMENT

Leslie Jones Architecture is committed to providing a quality service in a manner that ensures a safe and healthy workplace for our employees & visitors and protection of the environment. We will operate in compliance to ISO 14001:2015 and all relevant environmental legislation & obligations, strive to prevent pollution and follow environmental best practices in all we do.

The Directors are responsible for ensuring that the environmental management system is effectively implemented and continually improved. However, all employees have a responsibility in the workplace to ensure that the aims and objectives of the policy are met.

We will set and review business and individual environmental objectives and targets annually to highlight our commitment in achieving this.

Our overall objectives are as follows:

Culture

We will promote environmental training and awareness among our employees and encourage them to work in an environmentally responsible manner, such as by printing on double sided paper, avoiding unnecessary printing where possible and switching off electrical appliances when not in use.

Recycling / Re-Use

We will recycle paper, cardboard, plastic, glass, toner cartridges and batteries through licensed and appropriate organisations.

We will ensure responsible disposal of remaining unavoidable waste.

Transport

We will aim to reduce our carbon footprint through the choice of business transport, where possible and practicable, for business travel.

We will use audio/visual conferences for long distance meetings, where possible.

We will aim to provide a safe and secure location with the available space we have to store bikes for employees who choose to cycle to work.

Office Supplies

We will consider the environmental impact of any new products we intend to purchase.

We will favour more environmentally friendly and efficient products where possible and practicable.

We will use central stationary facilities in order to avoid duplication of orders.

Monitoring and Improvement

We will strive to continually improve our environmental performance and minimise the negative impact and damage caused by our activities by periodically reviewing our Environmental Policy.

All employees and persons working under our control are required to read and understand this Policy. A copy of this policy is available to interested parties, including the public.

Print name: James Cons

Signature:



Position: Managing Director

Date: 30th October 2018